



**VENUE HIRE  
INFORMATION**

**: 333 Kreta Ayer Road  
#03-22 Singapore 080333**

**RENTAL RATES**

**INDIVIDUAL**

<b>Daily</b> (Weekday 10am-10pm) (Weekend 9am - 11pm)	\$120
<b>Overnight Charges</b> (Weekend 12am - 4am)	+ \$60
<b>Weekly</b>	\$820
<b>Monthly</b>	\$3400

**CORPORATE**

<b>Daily</b> (Weekday 10am-10pm) (Weekend 9am - 11pm)	\$200
<b>Overnight Charges</b> (Weekend 12am - 4am)	+ \$100
<b>Weekly</b>	\$1350
<b>Monthly</b>	\$5600

1. A deposit of 50% is required to confirm the booking. If the payment for the deposit is not received within ten business days of the invoice, the booking will be cancelled.

2. Payment in full is due on the first day of the booking. Any additional fees incurred will be invoiced at the end of the hire term.

3. Where the Management deems appropriate, a Security Deposit of \$500 for individuals and \$1000 for corporate hires will be required cover possible losses or damage to the premises by virtue of the intended function. Deposits can be made by check or cash only.

Checks should be crossed and made payable to "WASAA Architects & Associates". If there is no damage to the property or premises of "Supernormal", the deposit will be refunded at the end of the hire term.

4. Hirers are able to cancel bookings up to two (2) weeks prior to a booking and receive a full refund. If a hirer cancels with less than two (2) weeks' notice their deposit will be forfeited. Payments made for cancelled bookings can be used to pay for future bookings within the same calendar year.

5. The Management may in their absolute discretion grant or refuse any application for the Venue Hire.

6. A one day setup will be offered rent free for the venue hire. Rental rates apply for additional days.

7. Off-working hours fit-out to inform for approval.

8. All cooking activities to seek approval from management

9. Utilities charges is inclusive of rent.

10. Tenant should return the space back to its original condition prior to rental at their own cost.

11. Security - Supernormal shall not be responsible for any theft/ damages to property of the tenants.

12. Bookings are made strictly between the Management and the Hirer and are not transferable by the Hirer to any other party.

13. Rental rate does not include av equipments, these are subject to quoted rates.

14. The Hirer shall take all necessary steps to ensure that:

- All necessary licenses and approvals for the performance or event have been obtained. A copy of the license/approval must be given to the Management prior to the commencement of the function;

- All applicable payments, including license fees or royalty payments in relation to the intended performance or event have been duly made;

- The performance or event will not in any way infringe the rights including intellectual property rights of any third party;

15. The performance or event will not:

- Erode the core moral values of society including but not limited to the promotion of permissive lifestyles and depictions of obscenity or graphic sexual conduct;

- Denigrate or debase any person, group or class of individuals on the basis of race or religion, or serve to create conflict or misunderstanding in Singapore's multi-cultural and multi-religious society.

- Disparage or demean government bodies, public institutions or national leaders and/or subvert national security or stability;

- Be offensive or obscene in nature or derogatory or defamatory to any third party or bring any dispute to or prejudice NAC or The Substation in any way whatsoever.

- Contravene the laws of the Republic of Singapore

16. Any remedial action required by Supernormal in response to requests from statutory authorities (eg: NAC, MCCY, MDA) must be taken immediately and with no legal or financial liability being attributed to Supernormal.

17. The Hirer shall indemnify the Management against all claims, demands, actions and proceedings arising out of any infringement of copyright on the unauthorised playing, performing or use of any record, tape, apparatus or contrivance occurring during the period of hire of the premises.

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**If the Hirer should default in any manner under this agreement, Supernormal's incurred expenses shall be payable by the Hirer on demand.**

**The Management reserves the right to add, amend, waive, cancel and/or suspend any of the terms and conditions without prior notice.**